



Consumer/Representative Training Module 1: What is CDC+ and How Does it work?

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Governor

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### Introductions

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Submit questions throughout this presentation via chat or to:

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# What is CDC+ and How does it work?

Compare and Contrast iConnect and CDC+

Roles and Responsibilities

**Tools** 



#### **iConnect**

**Support Plan** 

Cost Plan

Waiver services and providers



**iConnect** 

**Support Plan** 

**Cost Plan** 

CDC+ Purchasing Plan

Consumer's Employees



CDC+

Household Employer



State of Florida



More Responsibility



### CDC+ Team

Consumer

Representative

Consultant

Regional Liaison

State Office – Program and F/EA



### **Role of Consumer**

(when Representative not selected)

- Decision Maker
- Trainee
- Employer
- Authorized Signer
- Custodian of Public

Manager of the

**CDC+ Program** 

Participate in

**Quality Assurance** 

Monitoring

Money



### Role of Representative

- Decision Maker
- Trainee
- Employer
- Authorized Signer
- Custodian of Public Money

- Manager of the CDC+ Program
- Participate in Quality Assurance Monitoring



# Role of CDC+ Representative, continued

- Unpaid Advocate; at least 18 years of age
- Sign an agreement with the Consumer
- Readily available to Consumer and Consultant



### Role of the Consultant

- Waiver Support Coordinator
- Sign a Consumer/Consultant agreement
- Assists with transitioning to and from the waiver
- Provides on-going technical assistance
- Reviews Purchasing Plan and ensure it meets program requirements.



### Role of the Consultant,

#### continued

- Responsible for appropriate use of public money
- Complies with training and monitoring requirements
- Develops, implements, and monitors
   Corrective Action Plans (CAP) as needed
- Monitors and reviews Consumer account activity
- Updates Support Plan, as needed



### Role of the Regional Liaison

- Ensures Consumer's waiver cost plan is approved
- Reviews Purchasing Plans and Employment Packets
- Serves as the local program operations manager
- Ensures Corrective Actions Plans are completed
- Bridges the communication between Consumer, Consultant, and State office



### Role of State Office

- Authorizes CDC+ Budget
- Administer the CDC+ program
- Develop & interpret policy
- Quality Assurance Monitoring
- Provide customer service & technical assistance
- Develop and update CDC+ training materials
- Conduct initial & on-going training



# Fiscal Employer/Agent (FE/A) State Office cont.

- Enrolls Consumer as a Small Household Business with the IRS
- Complies with all employer tax reporting to the IRS
- Maintains the Consumer's CDC+ Account
- Assigns provider ID numbers
- Pays service claims and employer taxes
- Sends monthly statements

Contact Us











#### About Us Locations **Providers** Customers Waivers News

#### Important Links

- Consultants Resources
- Consumers Resources
- Provider Packets
- Household **Employer Forms**
- Secure Web-based Payroll System
- Training and Education
- CDC+ Connection

#### **CDC+** > Consumer Directed Care Plus (CDC+)

CDC+ is a long-term care program alternative to the Medicaid Home and Community-Based Services (HCBS) Medicaid Waiver. The program provides the opportunity for individuals to improve the quality of their lives by being empowered to make choices about the supports and services that will meet their long-term care needs and to help them reach their goals.

#### Enrolling onto CDC+

Thank you for your interest in CDC+! Click below for helpful information and resources for getting started on CDC+. If you have any questions, please contact our CDC+ Helpline at 1-866-761-7043.

CDC+ Welcome Packet

#### Announcements

 CDC+ is pleased to announce the enrollment of a WSC to provide CDC+ services has been streamlined effective immediately. The process has changed including the required documentation needed to register as a consultant. CDC+ Consultants will no longer be required to obtain a CDC+ contract associated with their

solo or agency Medicaid Provider ID. As long as the provider has an active Developmental Disabilities Contract with AHCA and are in good standing with APD, they are eligible to

Important Contact Information











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#### CDC + > Consumers

Document	Description
CDC+ Handbook	Developmental Disabilities Medicaid Waivers Consumer-Directed Care Plus Program Coverage, Limitations, and Reimbursement Handbook
How-to Guide	This How-To Guide contains important information about how to navigate the Consumer-Directed Care Plus (CDC+) program.
Appendix to How-to Guide (January 2017)	This section provides all the forms used by participants in the CDC+ program. Just "click" on the document you want to review. Each appendix title contains a description of every document listed in that appendix title. The appendix will be updated periodically as forms are revised. Forms published on the Web site are the most recent forms, so please refer to this Web site often.

#### Peer Support Group Meetings

#### Miami

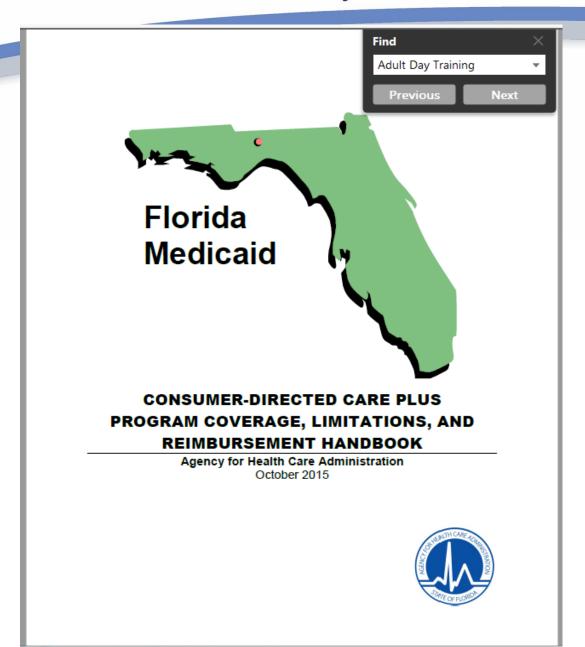
401 NW 2nd Ave. S811;

Chair: Yolanda Herrera, yolyherrera@bellsouth.net

#### Important Contact Information

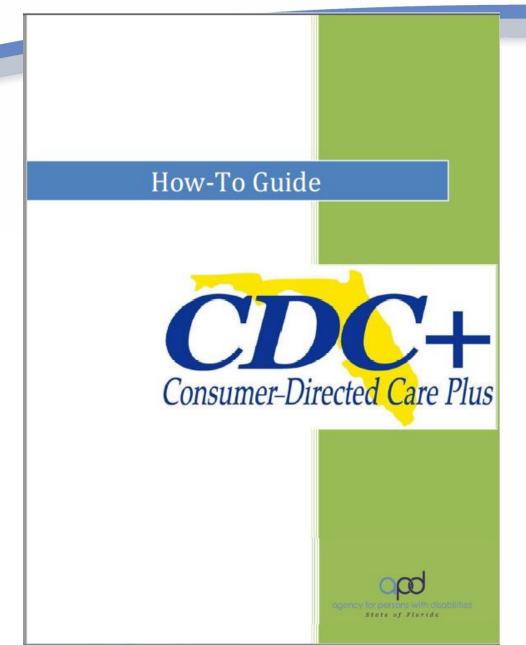
Ft. Lauderdale







State of Florida





State of Florida

#### APPENDIX to the CDC+ How-To Guide

- A <u>Update Log</u>
- B CDC+ Contacts
- C Glossary of Terms
- **D** Finding Employees to Work for You
  - 1 <u>Job Description-Employer/Employee Agreement</u>
  - 2 <u>Telephone Screening form</u>
  - 3 <u>Sample Interview Questions</u>
  - 4 Potential Employee Information form
  - 5 Employment Candidate Evaluation form
  - 6 Reference Check Worksheet

#### **E** Employee Packet

- 1 Instructions for Completing the Employee Packet
- 2 Employee Information form
- 3 Sample Completed Employee Information form
- 4 IRS Form W-4



State of Florida





CDC+ -vsiConnect

Roles and Responsibilities

Tools



### Thank you for your participation

For additional questions, please contact:

**Larry Hill** 

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850-487-4839

Or CDC+ Customer Service 1-866-761-7043